

# ODL Annual Report - Fiscal Year: 2007

☐ Finalized ☐ Approved

Library: JONES LIBRARY

## Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	JONES LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	111 E. Main		
City:	JONES	Zip:	73049-0425 (Street) 73049-0425 (Mail)
Phone:	405-399-5471	Fax:	405-399-3679
Toll Free - 800#:			
Director's Email:	jones@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	693	231	924
County:	514,361	176,905	691,266
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe:	

Director/Librarian: Lois Cross Ext. Specialist

Person Completing: Stuart Williamson, Researcher

Number Of Branches:  BookMobiles:  Other Outlets:

Note: City pop from MLS defined service area 2007

Total Staff FTE	<input type="text" value="0.46"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.46"/>	Other FTE:	<input type="text" value="0"/>
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## Library Data and Demographics(2)

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Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

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U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

## Holdings

☒ Section FinalizedEstimated Data? 

Printed Materials	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	3,086	2,901	1,202	1,000
Juvenile:	2,004	1,864	507	778
<b>Total Bound:</b>	<b>5,090</b>	<b>4,765</b>	<b>1,709</b>	<b>1,778</b>
<b>Unbound</b> Current Serial Subscriptions (Non Electronic)				
	0.00	0.00	0.00	0.00
<b>Total Printed Materials:</b>	<b>5,090.00</b>	<b>4,765</b>	<b>1,709</b>	<b>1,778</b>

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	380.00	380.00	110.00	54.00
Video Materials:	84.00	84.00	38.00	6.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	58.00	58.00	23.00	23.00
<b>Total Electronic Materials:</b>	<b>58.00</b>	<b>58</b>	<b>23</b>	<b>23</b>

## Database Detail:

- Paid by your Library	58
- by other coop	0
- by State Library	23

## Library Hours

☒ Section Finalized

	Main/HQ		
Hours open per week:	<input type="text" value="19.00"/>	Total Annual Hours:	<input type="text" value="988.00"/>
Hours after 5pm M-F:	<input type="text" value="1.00"/>		
Hours Sat, Sun:	<input type="text" value="4.00"/>		
Days Closed for Holidays:	<input type="text" value="3.00"/>		

### Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="9:30am"/>	<input type="text" value="1:30pm"/>	<input type="text" value="2:00pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="9:30am"/>	<input type="text" value="1:30pm"/>	<input type="text" value="2:00pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="1:00pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Regular Hours Per Week    19.00						

### Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Summer Hours Per Week    0.00						

## Reference/Circulation

☒ Section Finalized      Estimated Data?

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### Annual Circulation Transactions

Adult	Juvenile:	<b>Total:</b>
<input type="text" value="13,618"/>	<input type="text" value="3,377"/>	<input type="text" value="16,995"/>

Annual Circulation Transactions Per Capita:

## Borrowers

☒ Section Finalized      Estimated Data?

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### Number Of Registered Borrowers

Adult:	Juvenile:	<b>Total:</b>
<input type="text" value="316"/>	<input type="text" value="242"/>	<input type="text" value="558"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

## Programs/InterLibrary

☒ Section Finalized      Estimated Data?

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Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	<input type="text" value="2"/>	<input type="text" value="43"/>
Other programs for children 7/06 - 6/07		<input type="text" value="3"/>	<input type="text" value="402"/>
Programs given for adults 7/06 - 6/07		<input type="text" value="6"/>	<input type="text" value="134"/>
Summer Teens 6/06 - 8/06	Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="14"/>
Programs given for teens 7/06 - 6/07		<input type="text" value="1"/>	<input type="text" value="25"/>
Total Programs:		<input type="text" value="13"/>	<input type="text" value="618"/>
Program Attendance Per Capita:			<input type="text" value="0.67"/>

## Continuing Education/Internet Use

☒ Section Finalized

Estimated Data?

### Continuing Education

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# of Staff	# of Board	Total CEs
<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="8"/>

### Electronic Service and Internet Use

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Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?

Public	Staff	Shared	Total
<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="3"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

## Salaries and Benefits

☒ Section Finalized      Estimated Data?

### Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$27,206"/>
Director's Current Annual Salary:	<input type="text" value="\$13,884"/>
Director's Hours Per Week:	<input type="text" value="20"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$5,356"/>

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

## Board/Staff Data

☒ Section Finalized

### Months The Board Meets

☒ Jan  
 ☒ Feb  
 ☒ Mar  
 ☒ Apr  
 ☒ May  
 ☒ Jun  
☒ Jul  
☒ Aug  
☒ Sep  
☒ Oct  
☒ Nov  
☒ Dec

Board meeting time:   
 In which week?   
 Day of week:   
 MeetFrequency

Number of Board Members:   
 Number of Staff Members:



## Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

## Policies and Catalog

☒ Section Finalized

### Policies

Friends of Library Group?

Local Literacy Program?

Friends  
Contact  
Name and  
Address

Literacy Contact  
Name \_Phone

Written statement of purpose?

Year last reviewed